

**RAPRD Bond Oversight Committee  
Minutes  
January 20, 2025**

Committee Members in Attendance: Karen Danielson, Sam Bernhisel, Jan Schweizer, Mitchel Elenich

Committee Members Absent:

RAPRD Board:

RAPRD Staff: Katie Hammer, Vicki Osbon

HMK: Chad Franke

**Call to Order:**

Jan Schweizer called the meeting to order at 6:00pm.

**Committee Openings:**

**Budget:**

November Financial Review

Chad Franke said there is an error on the financial report. He will update the income; it has increased from what the report shows. He said that there has been no large movement in the line items. He said that one area that is over budget is in planning and permit fees. Chad also spoke about the process of purchasing fitness equipment and HVAC systems and warranty extensions to make sure we are covered. Chad said there was a break in on the project site two weeks ago. Two of the subcontractors' trailers were broken in to and tools stolen. He explained that we have security built into the budget. KNCC is placing spotlights and security cameras on the job site.

**Project Schedule and Current Design Updates:**

Chad said that there is a new superintendent. He said that KNCC recognized a change was needed and hired a new superintendent. He said the new superintendent has tried to align his goals with the projects schedule, and things are looking better. Productivity has increased, and he is the correct fit for the project. They have been focused on concrete around the building, and the sequence is better, and they are catching up on the project timeline. He said the building was delivered on site and is separated into section a and b-the natatorium and on the other side the gym and offices. He said the schedule is looking good and they are utilizing a project scheduler. He said the building will start going vertical Feb 10<sup>th</sup>. Chad said substantial completion will be in February 2026.

**Questions/Comments**

Katie spoke about the press release. She sent the release to the committee, so they had a chance to review it before it went public. She talked about cyber security steps staff are trained in, the invoice coming from a legitimate vendor, and verbal conversations regarding changing to ACH payments at the last board. She reiterated that this incident is not impacting the building project. Katie said that we are updating the financial policies and putting new steps in place with vendor change requests. Katie also said that she is currently working with the vendor to recover funds through their insurance.

Katie said that she hopes we will be able to address the community soon but are unable to do so now because of the ongoing investigation. Katie added that she also reached out to Kiwanis to let them know because of the district's partnership with them.

The next bond oversight meeting is March 17, 2025.

**Adjourn**

Meeting adjourned at 6:45pm

Minutes Submitted by: Vicki Osbon