

AMITY SCHOOL DISTRICT 4J
807 S TRADE STREET
AMITY, OR 97101
WEDNESDAY, DECEMBER 14, 2022
REGULAR BOARD MEETING 6:00 P.M.

MINUTES

MISSION STATEMENT

The mission of Amity School District is:
Provide an educational system that enables each of our community's students to reach their greatest potential for the lifelong benefit of each student and the betterment of our community and our country.

REGULAR BOARD MEETING

I. Call to Order

The regular meeting was called to order at 6:01 p.m.

Board Members Present:

Amanda Grove, Board Chair
Tim Haarsma, Vice Chair
Ray Bottenberg
Ryan Jones
Jennifer Leppin

Administrators Present:

Jeff Clark, Superintendent

District Staff Present:

Ann Adams, Board Secretary

Others Present: Paul Chamberlin, HMK

II. Hearing of the People

None.

III. Reports

A. Administrator Reports (copies on file)

- Principal Daniel's shared "News from the Classroom"- teachers sharing what they are doing in their classes.
- The high school band concert is tonight in the band room.
- Principal Matocha added the Elementary/Middle School Band Concert was well attended and amazing. Parent response was wonderful with good feedback.
- Principal Ludwick added students and staff are in a competition collecting cans of food for the Amity Food Bank with a goal of 2022 cans. To date they have collected 2,867 cans.
- We had a food service review with any findings response to be completed by 12/16.
- The Elementary School Leadership Team is reviewing and updating the Title I Schoolwide Plan this year. We are conducting a comprehensive needs assessment with families, staff,

AMITY SCHOOL DISTRICT 4J
807 S TRADE STREET
AMITY, OR 97101
WEDNESDAY, DECEMBER 14, 2022
REGULAR BOARD MEETING 6:00 P.M.

and students. The needs assessment will assist identifying systemic inequalities, strengths and challenges. We will use the data collected to prioritize improvement efforts for our school wide plan.

B. CTE Report

- Stephanie Breazile attended the NAAE Convention where she was able to network with other agriculture educators across the nation. She gained skills to bring back to the classroom to better engage students in their learning. One of her goals is to have 100% Supervised Agriculture Experiences in the ag program – she was able to receive activities to make this happen.
- The FFA Chapter is preparing for a busy next few months with district, sectional, and state competitions. If anyone is willing/wanting to judge, we are always in need of more judges and it would be greatly appreciated.
- Manufacturing students are completing their team builds and will soon begin designing their term project – this will be a piece submitted to upcoming spring art shows.
- Cabinetry students are working on a joinery lab this week and next week to lead into their final term project.
- John Stearns traveled to the University of WA in Seattle to become certified to teach and award OHSA-10 cards for our students. He will be able to train students in the OSHA-10 hour and OHSA-30 hour training.

C. Maintenance Report

- The first step in the soccer field replacement is complete.
- The elementary school has ten fairly new cafeteria tables received from another school that were being replaced.
- A portion of the high school gym floor is rotting and being looked at.
- Over Thanksgiving break, the middle and high school gym floors were refinished- this is completed annually.

D. Financial Reports

The general fund and bridge fund analysis were provided for review. We are completing a food service audit currently and financial data will be updated in December. This District Audit report will be completed in January and presented in February.

E. Superintendent Report

- We are currently struggling with classified staffing- primarily in the behavioral/lifeskills area.
- Advertising for the elementary and high school principal positions will be forthcoming.
- Jeff introduced Paul Chamberlin, HMK who explained the Construction Manager/General Contractor Award (CM/GC) award process and the next steps in design development.

IV. Business

A. Old Business

None.

**AMITY SCHOOL DISTRICT 4J
807 S TRADE STREET
AMITY, OR 97101
WEDNESDAY, DECEMBER 14, 2022
REGULAR BOARD MEETING 6:00 P.M.**

B. New Business

a. Construction Manager/General Contractor Award (CM/GC)

Interviewed and scored four proposals, then interviewed two; KNNC and Triplett Wellman. The recommendation is to award the CM/GC contract to Triplett Wellman. There was a **motion** by Ray Bottenberg to award the CM/GC contract to Triplett Wellman, **second** by Jennifer Leppin. The **vote** was unanimous.

b. 2022-2023 Calendar Update

There needs to be a change for the return after the December break. January 2 is currently scheduled to have students return to school; however, there will be no transportation. We are recommending changing the professional development day originally scheduled for Friday, January 6th to January 2nd. Students would then return to classes January 3rd through 6th. **Motion** by Ryan Jones to approve the mentioned 2022-2023 Calendar Update as presented, **second** by Ray Bottenberg. The **vote** was unanimous.

c. Service Van

The current food service van needs to be replaced and we have attached quotes. We are asking authorization to purchase 2012 Ford Transit Van for \$13,950. There was a **motion** by Jennifer Leppin to purchase the 2012 Ford Transit Van for \$13,950, **second** by Tim Haarsma. The **vote** was unanimous.

V. Consent Agenda

A. Minutes from the November 9, 2022, Regular Board Meeting

B. Resignation

Danielle Ludwick

Motion by Ray Bottenberg to approve the consent agenda, **second** by Jennifer Leppin. The **vote** was unanimous.

VI. Adjourn

The Board Chair, Amanda Grove, adjourned the meeting at 6:53 p.m.



Amanda Grove, Board Chair



Jeff Clark, Superintendent