



WILLAMINA SCHOOL DISTRICT
CAPITAL BOND PROJECT
DESIGN SERVICES
REQUEST FOR PROPOSAL (RFP)
ADDENDUM 1

This addendum forms a part of the Request for Proposal and modifies the original Documents dated **April 2, 2025**, as noted below. Acknowledge receipt of this addendum in the space provided on Attachment B – Certifications / Residency Form. Failure to do so may subject the Proposer to disqualification.

QUESTIONS AND CLARIFICATIONS

Question: The RFP notes that the District will provide the Topographic/Boundary survey for improvements. Has that survey been completed yet?

Answer: There is no existing topo, we are in the process of contracting for it currently.

Question: On Page 3, Section 1, it calls out that “Proposals will be accepted at the HMK Salem Office....”. But on Page 7, Section 2.7 E, it calls out “Proposal Response Due Date....Responses must be received by the district no later than 2 pm”...

Answer: Proposals are to be delivered to the HMK Company office in Salem.

Question: Will you be sending out the Attendance Sign in sheet for the Mandatory Pre-Submittal meeting from Friday?

Answer: Yes, see attached.

Question: Are you willing to share the Roles/Titles of the folks who will be reviewing the SOQ's? That way we can make sure our content is directed appropriately to the audience.

Answer: Those reviewing the responses will be a combination of district staff, and/or local community members.

Question: Is the District interested in pursuing a TAP (Technical Assistance Program) grant to perform seismic evaluations on the High School/Elementary School campus? If so, would the District intend to contract directly with selected architectural and structural engineering firms to complete this work, with the potential of incorporating seismic upgrades into future design phases?

Answer: Yes, the District has secured a TAP grant to perform a seismic evaluation and prepare a grant application. The District reserves the right to contract directly with the selected structural engineer to perform this work, with the potential to incorporate seismic improvements into future design phases.

PRE-PROPOSAL MEETING SIGN IN SHEET

Please review the attached sign in sheet; if corrections are required please send them to courtney.fastenau@hmkco.org

END OF ADDENDUM 1



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Company: Axis Design Group Contact: Delaney Fettig

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Company: Laminar Flow Engineering Contact: Daniel Touger

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Company: Process Architecture Contact: Wendy Fan

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Company: Anderson Shirley Architects Contact: Jessica Schultens

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